Note : Internal Assessment is not Applicable for the B.A. courses offered by Department of Distance Education, Punjabi University, Patiala.

B.A. Part – II (Semester-III)
English (Communication Skills)
(For Sessions 2019-20, 2020-21 and 2021-22)

One paper of 75 marks to be attempted in three hours — Pass marks: 35%
No. of teaching periods: 75 — Time: 3 hours
(Six periods per week)

Written Examination: 75Marks
Internal Assessment: 25 Marks

Course Content
One Literary Text
Composition
Grammar

(A) **Text Prescribed:**

Gleanings from Home and Abroad, Orient BlackSwan, Second Edition, 2016.
The following essays from this book are prescribed:

1. 'Wikileaks, Facebook and the End of Discretion' — Mukul Kesavan
2. 'On Letter-Writing' -- A.G. Gardiner
3. 'Work Brings Solace'--A.P.J. Abdul Kalam
4. 'Towards Creating a Poverty-Free World' – Muhammad Yunus
5. 'Toasted English'—R.K. Narayan
6. 'Issues in the Writing of Environmental History'— Mahesh Rangarajan
7. 'Why I Want a Wife'-- Judy Brady
8. 'Universal Declaration of Human Rights'-- Leah Levin

(B) **Text Prescribed for Grammar**:

Oxford Practice Grammar by John Eastwood, OUP, 2014.

Recommended Reading

1. *Composition and Writing Skills*. Orient BlackSwan, 2016. (For the questions dealing with Composition).
2. *The Student's Companion* by Wilfred D. Best.

TESTING

UNIT-I

Q. No.1 One essay type question of about 200 words with an internal alternative on theme, central ideas or substance from the first four of the prescribed essays of *Gleanings from Home and Abroad.*

10 marks

Q. No 2 One essay type question of about 200 words with an internal alternative on theme, central ideas or substance from fifth to the eighth of the prescribed essays from *Gleanings from Home and Abroad.*

10 marks

UNIT-II

Q. No.3 Five short-answer questions to be attempted (in about 100 words each) out of the given seven questions from all the prescribed essays from *Gleanings from Home and Abroad.*

5x3=15 marks

Q. No.4 Letter-writing: personal letters; letters to the editor on current issues; applications. The candidate shall write one letter/application out of two set by the paper-setter.

10 marks

UNIT-III

Q. No. 5 This question shall be based on *Oxford Practice Grammar* by John Eastwood.
Exercises: 44-75
Candidates shall be required to attempt 20 out of 25 sentences.

The examiner shall set 25% sentences from the text and 75% sentences shall be based on the exercises prescribed in each part.
Each of these sentences shall be of 1.5 marks.

20x1½=30 marks.

B.A. Part – II (Semester-IV)
English (Communication Skills)
(For Sessions 2019-20, 2020-21 and 2021-22)

One paper of 75 marks to be attempted in three hours — Pass marks: 35%
No. of teaching periods: 75 — Time: 3 hours
(Six periods per week)

Written Examination: 75Marks
Internal Assessment: 25 Marks

Course Content
One Literary Text
Composition
Grammar

(A) Texts Prescribed:

Pride and Prejudice by Jane Austen. Orient Longman College Classics. Abridged Classics. Simplified and Abridged by Manju Sambhunath Sen. Consultant Editor, Bikram K. Das. Orient Longman, Hyderabad, 2003. Reprinted, 2007.

(B) **Text Prescribed for Grammar**:

Oxford Practice Grammar by John Eastwood, OUP, 2014.

Recommended Reading

1. *Composition and Writing Skills*. Orient BlackSwan, 2016 (For the questions dealing with Composition).
2. *The Student's Companion* by Wilfred D. Best.

TESTING

UNIT-I

Q. No.1 One essay type question of about 250 words with an internal alternative on theme, plot, narrative, incident or event from *Pride and Prejudice.* 10 marks

Q. No 2 One essay type question of about 250 words with an internal alternative on character/characters from *Pride and Prejudice* 10 marks

UNIT-II

Q. No. 3 Four short-answer questions to be attempted (in about 100 words each) out of the given six questions from *Pride and Prejudice*. 4x3=12 marks

Q. No.4 (i) Dialogue-writing: Transcoding a given prose passage into a dialogue. 06 marks

(ii) Paragraph on one out of the given four topics in about 250 words. 07 marks

UNIT-III

Q. No. 5 This question shall be based on *Oxford Practice Grammar* by John Eastwood. Exercises: 118-153
Candidates shall be required to attempt 20 out of 25 sentences.

The examiner shall set 25% sentences from the text and 75% sentences shall be based on the exercises prescribed in each part.

20x1½=30 marks.